

E-LEARNING Programs

2016

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GLOBAL BUSINESS MANAGEMENT CONSULTANTS
Improving Performance Through Project Management



Improving Performance Through Project Management

Project Management Online Training and Development

Global Business Management Consultants' e-learning training programs cater to the growing need for convenient and affordable training that won't conflict with busy schedules.

E-Learning also complements your classroom training by providing you with continuous online access to best practices and concepts you covered in class.

The e-learning modules can be hosted by GBMC or in client's LMS (Learning Management System). For more inquiries, please email info@bmc-global.com



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Project Management Online Training



Improving Performance Through Project Management



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Register online





PMTestOnline™

11 PDU's

PMTestOnline is a unique online training system aimed primarily at PMP® certification preparation students but also at anyone wishing to learn or brush up on their project management knowledge. It uses advanced adaptive learning programming to make the site behave as if there is a live tutor on the other end. Whilst there are several online sites that boast more questions and mock tests etc., there is nothing out there that is so engaging and easy to use as PMTestOnline.

Based on PMI 5th Edition, there are more than 500 original multiple-choice questions and dozens of "infotexts" (regularly being enhanced) which concisely introduce each subject area. The system is quite different from any other PMP® question sets available on the Internet.

- 1 **Artificial intelligence** programming is used to determine which questions to ask you based on your prior responses, giving the comfortable feeling that you're being trained by a real person rather than subjected to random "flash-card" tests.
- 2 Once you've created a login and password it **remembers you** so when you revisit the site you can continue where you left off.
- 3 It's educational, containing dozens of "infotexts" which **explain each topic very concisely, with clear pictures**. These are introduced slowly as each topic is mastered, and you can revise with a simple click.
- 4 There is a **league table** showing where you stand against all the users around the world, offering prizes to the best performers.
- 5 **Modified usage parameters exist** so you can focus on a particular area of study instead of the entire subject matter.
- 6 It contains **"50/50"** and **"show the answer"** options to help you if you're stuck on a question; you can view the infotext page with the answer, then try the question again.

The entire site is highly user-friendly and intuitively simple to understand, and has been described by many as "addictive".



PREREQUISITES:

Learners should have some experience in project management and will need to have access to the Project Management Institute's A Guide to the Project Management Body of Knowledge, Fifth Edition (PMBOK® Guide). For examination candidates, attending a GBMC PMP® Prep course is also strongly recommended.



LEVEL: Intermediate.



TARGET AUDIENCE:

This course is designed for adult learners interested in preparing for the PMP® Certification Exam.



ESTIMATED TIME TO COMPLETE:

PMTestOnline® automatically awards 11PDUS after eleven hours of study.

Project Management

Tools and Techniques

11 PDUs

In today's leaner, more flexible organization, the boundaries between functions are less sharp. You are almost certainly, as a consequence, becoming more involved in working on cross-functional projects or leading multidisciplinary teams, even though the term "project manager" figures nowhere in your title. To be truly effective in this capacity you need to acquire new skills and competence which extend beyond your functional role. This online program offers you a prime opportunity to acquire the relevant practical skills and techniques, in a forum that is focused, stimulating and highly interactive.

8 units, 45 modules, more than 260 content rich pages.

- Introduction to the Project Management Method
- Planning & Objectives
- Work Breakdown Structure
- Project Scheduling
- The Project Baseline
- Organizing & Staffing
- Project Control & Reporting
- Risk Management

Preparing for PMP® Certification Exam?

Increase your chances of success with GBMC's comprehensive PMP® Certification Exam preparation on-line program. 11 individual modules (3.5PDUs each) plus 2 modules of mock test or as a comprehensive program (35 PDUs).

- A graded assessment exam with 25 questions
- Identify your PM strengths and weaknesses in order to focus on those areas you need to improve using GBMC's Assessment Inventory of Project Management & Action Planning Kit



PREREQUISITES:

Learner should have some experience in project environment.



LEVEL: Introductory.



TARGET AUDIENCE:

- Project team members who need to understand how to support projects they are involved in, or who are about to step up to greater levels of project responsibility.
- Project managers and senior project managers who need a refresher or a reference resource



ESTIMATED TIME TO COMPLETE:

10-12 hours of online course work.

PMP® Exam

Preparation Course (Fifth Edition)

38,5 PDUs

This completely online and self-paced thirteen-module project management program builds successful project managers at all levels of the organization. It provides a comprehensive preparation for the PMP® certification exam including exam taking tips, ten comprehensive module quizzes, and two full-length, 200-question practice exams covering the PMBOK® Guide areas of knowledge.

NOTE: As of 2013, the PMP® certification exam will align with the Fifth Edition of the PMBOK® Guide. This course prepares learners who plan to take the updated exam.

After completing this course, you'll be able to:

- ① Understand how enterprise environmental factors and organizational process assets affect how projects can be managed
- ② Explain the five stages of a project life cycle and understand how these stages can overlap in time
- ③ Understand how to create a project management plan with subsidiary plans for each of the knowledge areas and explain how progressive elaboration and integrated change management can keep these documents effective and relevant
- ④ Understand the overlapping nature of project activities and practice Project Integration Management to coordinate the various project management processes
- ⑤ Understand how a project's various baselines (including scope, cost, schedule, quality, risk, procurement, and others) are determined, planned for, and managed
- ⑥ Understand how to effectively manage human resources and communicate with all stakeholders
- ⑦ Understand the key methods used to estimate project schedule and cost at the beginning of a project ; to forecast cost and schedule variances at any time during the project
- ⑧ Understand how the project management knowledge contained in the PMBOK® Guide can be used in practice





PREREQUISITES:

Learners should have some experience in project management and will need to have access to the Project Management Institute's A Guide to the Project Management Body of Knowledge, Fifth Edition (PMBOK® Guide).



LEVEL: Intermediate.



COURSE DESCRIPTION:

The course consists of 13 Modules. The first ten modules will explain how PMI® understands the various processes involved in project management. The course will prepare learners for the test with ten comprehensive module quizzes and two full-length 200-question practice exams covering the PMBOK® Guide knowledge areas and process groups, including the Professional and Social Responsibility knowledge area.

Each module also has a Best Practices section explaining how the content in that module can be used to improve learners' project management practices. These sections will ensure that learners are able to answer the situational-type questions on the PMP® exam. These best practices will also give you some new ideas to help you better lead your project team from start to finish, meeting your key objectives, to the satisfaction of all stakeholders.



NOTE:

Receive 38,5 PDUs/contact hours to qualify for taking the PMI Project Management Professional Exam®.

The course is self-paced and online. You will have access to this course for 180 days. Upon successful completion, you will receive a Winchester Center for Management Development certificate of completion.



TARGET AUDIENCE:

This course is designed for adult learners interested in preparing to take the PMP® exam.



ESTIMATED TIME TO COMPLETE:

35-40 hours of online course work.



KEY INFORMATION:

- Learning Hours: 35 – 40 hours
- Number of Professional Development Units (PDUs): 38,5
- Number of Modules: Thirteen
- Tests:
 - o The first 11 Modules have 10 self-assessment questions each that test your understanding of the module;
 - o Project Management Body of Knowledge (PMBOK®) vocabulary aids;
 - o Two full-length PMP® practice exams.



THE ELEVEN MODULES:

- Module 1: Introduction to Project Management
- Module 2: Project Processes and Project Integration Management
- Module 3: Project Scope Management
- Module 4: Project Time Management
- Module 5: Project Cost Management
- Module 6: Project Quality Management
- Module 7: Project Human Resource Management
- Module 8: Project Communications Management
- Module 9: Project Risk Management
- Module 10: Project Procurement Management
- Module 11: Project Management Professional (PMP®) Exam Strategies
- Module 12: Practice Examination 1: PMBOK® Guide Knowledge
- Module 13: Practice Examination 2: PMBOK® Guide Knowledge



Project Management Team Leadership

18 PDUs

The vast majority of project work in today's organizations is done in a team setting. In this environment project management team leaders have a tremendous responsibility and opportunity to develop and exhibit leadership skills. This course first discusses the roles and responsibilities of the project management team leaders, in particular their responsibility with regard to project stakeholders. Next, the course discusses how project management team leaders can build a positive team environment through effective communication, team building activities, and reflective listening. Lastly, the course covers problem solving within the team. Project management team leaders must be effective at identifying and resolving team problems in order for the project to succeed. To achieve this, team leaders must have an understanding of the team dynamic for decision-making, as well as being able to manage conflict resulting from potential barriers and personality differences.

The course contains 12 brief case studies designed for application of the content to real-world scenarios, as well as six comprehensive module quizzes and a 72-question Final Assessment.

After completing this course, you'll be able to:

- Define a team and identify six common types of teams
- Explain Bruce Tuckman's model of team development
- Describe how the project life cycle is relevant to team issues
- List the three sources of power for project management team leaders
- Describe ways to manage stakeholder expectations
- Explain different types of team building activities
- Define reflective listening
- Identify the challenges of virtual teams and how they relate to the project management team leader's roles
- Compare and contrast voting and consensus as methods for decision-making
- More effectively identify and resolve team problems
- Explain the different characteristics of effective and open team communication
- Identify the best practices for using email and telephone among team members
- Identify several common team problems and apply methods for resolving these issues



PREREQUISITES:

This course assumes a working knowledge of basic project management functions and terminology.



LEVEL: Intermediate.



NOTE:

Receive 18 PDUs/contact hours.



TARGET AUDIENCE:

This course is designed for adult learners interested in enhancing their project management skills and knowledge.



ESTIMATED TIME TO COMPLETE:

18 hours of online course work.



RECOMMENDED MATERIAL:

A Guide to the Project Management Body of Knowledge (PMBOK® Guide).

HealthMax – Software Project Management Simulation

10 PDUs

Through this simulation, the learner will play the role of project manager on a new product development project at HealthMax Software. The goal of the project is to develop HealthRecords, a new medical records software system. For HealthMax, a small company, the success of this project has become vital to its long-term viability. It is now March, and the plan is to have three satisfied early-adopter customers and a product that is ready to launch at a major trade show in June of next year. The schedule is tight, and the budget for the project has been set with no possibility of an increase.

You will be asked to make a series of decisions during the simulation, and each decision will impact the project in different ways. Your goal in the simulation is to optimize positive scores across the following project management factors:

- Project Integration Management
- Scope Management
- Quality Management
- Schedule/Time Management
- Budget/Cost Management
- Human Resources Management
- Risk Management
- Communications Management
- Procurement Management

This simulation is meant to sharpen your understanding of key project management skills.

Those skills include:

- Leading a project team
- Balancing competing interests, such as project scope, quality, schedule, budget, resources, risk, communications, and procurement considerations
- Dealing with controversial decisions and the potential for negative team or customer outcomes
- Analyzing schedule, budget, and quality data and using that information to make educated decisions
- Addressing issues related to project procurement
- Facing challenges related to project planning, project execution, and project monitoring and control



PREREQUISITES:

This simulation does not have any prerequisites.



LEVEL: Intermediate.



NOTE:

Learners who successfully complete this simulation will be awarded 10 PDUs/contact hours.



TARGET AUDIENCE:

This simulation is designed for adult learners with some project management experience.



ESTIMATED TIME TO COMPLETE:

10 hours of online course work.



ASK THE EXPERT:

This course has an “Ask the Expert” feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Agile Certified Practitioner (PMI-ACP)[®] Exam Prep

21 PDUs

This course is designed to prepare learners for the Project Management Institute's Agile Certified Practitioner (PMI-ACP[®]) exam by exploring the methodologies, practices, tools, and techniques that Agilists need to master to become proficient practitioners. Students in this course will increase their knowledge of Agile concepts with interactive exercises, vocabulary games, flashcards, and video segments from experienced Agile practitioners. Each student's understanding of key Agile concepts and principles will be tested in several comprehensive module quizzes as well as in two 120-question practice exams designed to mirror the PMI[®] certification exam process.

The course begins with the Agile Basics and Agile Applications modules from our Introduction to Agile course, as a foundation for students to build on as they prepare for their exams. These modules describe fundamental Agile ideas and concepts, and use Best Practices and Case Studies to explain how Agile methodologies are implemented in real-world situations. The course continues with a discussion and clarification of the key tools, techniques, and strategies that PMI has listed as important for Agile practitioners to understand to achieve their certification. Combining instructional material with real-world application of concepts helps to prepare learners for PMI[®] certification while simultaneously teaching them to successfully lead teams and complete Agile projects as they continue on their career paths.

After completing this course, you'll be able to:

- Identify the similarities and differences among Agile methodologies
- Describe the stages of the Agile development cycle and identify the factors that promote project success
- Understand how to apply specific tools and techniques to successfully complete Agile projects
- Understand the interrelationships of tasks, activities, and practices in Agile projects
- Understand the specific roles and responsibilities of team members and enhance interaction on Agile teams
- Successfully complete the PMI-ACP[®] certification exam
- Effectively lead and work with Agile teams



PREREQUISITES:

Learners should have some experience in Agile project management.



LEVEL: Intermediate.



NOTE:

After successful completion, you will receive 21 PDUs/contact hours to qualify to take the PMI Agile Certified Practitioner (PMI-ACP[®]) Exam. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the second 120-question practice test.



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of general project management practices and an interest in taking PMI[®]'s PMI-ACP[®] certification exam.



ESTIMATED TIME TO COMPLETE:

21 hours.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Introduction to Agile

10 PDUs

The Introduction to Agile course explores the methodologies and practices of Agile development and explains the key concepts and principles that form the foundation of Agile project management. This self-paced course contains vocabulary games, flashcards, and interactive exercises to supplement and enhance your understanding of Agile concepts, as well as video segments from Agile experts to help you become a more proficient Agile practitioner.

After completing this course, you'll be able to:

- Define Agile development and differentiate it from traditional Waterfall practices
- Identify the similarities and differences among several Agile methodologies
- Describe the stages of the Agile development cycle and identify the factors that promote project success
- Understand the nuances of leading and working with Agile teams
- Apply best practices from organizations that have successfully incorporated Agile methodologies into their business activities

The information in this course is also included in our Agile Certified Practitioner Exam Prep course as that course's introductory modules; the Agile Certified Practitioner Exam Prep course continues with additional material to prepare students for the Project Management Institute's Agile Certified Practitioner Exam.



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



NOTE:

Learners who successfully complete this course will be awarded 10 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of general project management practices.



ESTIMATED TIME TO COMPLETE:

8-10 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours



Managing Real World Projects

10 PDUs

This online, self-paced six-module course presents a stream-lined approach to project management based on the best practices of experienced, effective project managers. It cuts through the clutter and focuses on the key principles of project management in the real world, offering tools and techniques for achieving project success. Managing Real World Projects™ is intended for anyone who needs to lead or manage projects of any kind.

Managing Real World Projects™ provides you with a clear road map for leading a project through the five key project stages: Initiating, Planning, Executing, Controlling and Closing. You'll be exposed to the basic tools employed in each of these stages, including templates for a comprehensive project plan, work breakdown schedules, task list, issue list, risk register and close-out documents. Each stage is illustrated by examples and video commentary by project management professionals, where you can see how best practices are applied to solve project challenges.

Taking advantage of online interactivity, the course utilizes vocabulary games, flashcards, and drag-and-drop activities to help you master the material. Numerous mastery quizzes and ten interactive real world case studies allow you to test your understanding of the content, along with a comprehensive course-ending exam. By submitting a question via the course's Ask the Expert link, you get access to project managers who will answer your questions within 24-48 hours.

After completing this course, you'll be able to:

- Understand the five project stages (Initiating, Planning, Executing, Controlling and Closing)
- Recognize constraints for projects (scope, time, and budget)
- Explain key project management terminologies
- Outline the keys to a successful project launch
- Understand how to establish project goals and deliverables with stakeholders
- Manage the planning, execution, and control of your projects
- Recognize project management best practice, including Agile, Lean, and other techniques
- Understand project team dynamics
- Understand how to communicate clearly with stakeholders and project team members
- Recognize effective tools for change management
- Explain and employ key tools and techniques employed in the five stages
- Manage the closing process for your project, including transfer, acceptance, and approval



PREREQUISITES:

It is helpful, but not required, for learners to have some experience in project management.



TARGET AUDIENCE:

This course is designed for adult learners seeking project management experience.



LEVEL: Introductory



ESTIMATED TIME TO COMPLETE:

10 hours



NOTE:

Upon successful completion, you will receive 10 PDUs/contact hours. This course is self-paced and online. You will have access to this course for 180 days.



Project Risk Management

PMI-RMP® Exam Prep (5th Edition)

30 PDUs

This completely online and self-paced nine-module risk management course helps educate project managers in identifying and responding to project risks.

This course provides a comprehensive preparation for the Project Management Institute's PMI-RMP® certification exam including exercises, self-assessments, interactive games, and case studies along with exam-taking tips and two full-length, 170-question practice exams covering the required five domains of risk management knowledge.

Each module (Risk Strategy and Planning, Stakeholder Engagement, Risk Process Facilitation, Risk Monitoring and Reporting, Perform Specialized Risk Activities) explains how the content in that domain can be used to improve learners' risk management practices.

After completing this course, you'll be able to:

- Explain the risk management process as defined by the PMBOK® Guide
- Assess stakeholder risk tolerance and manage stakeholder expectations and engagement
- Demonstrate key processes for documenting risk information
- Discuss the steps in developing a risk management plan
- Identify and evaluate relevant risks and their potential impact
- Explain the process of creating a risk register
- Explain key tools and techniques employed in the qualitative and quantitative analysis of risk
- Develop risk response strategies and contingency plans
- Discuss how risk response plans are successfully executed
- Explain how to monitor and control risk, and use lessons learned to refine risk policies and practices
- Recognize best practices in all aspects of risk management



PREREQUISITES:

Learners should have some experience in project management.



LEVEL: Intermediate



NOTE:

Upon successful completion, receive 30 PDUs/contact hours to qualify to take the PMI-RMP® examination.



TARGET AUDIENCE:

This course is designed for adult learners with some project management experience.



ESTIMATED TIME TO COMPLETE:

30-35 hours.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24-48 hours.



Quality Management Basics

12 PDUs

Quality Management Basics provides a firm foundation for anyone looking to understand quality management practices and techniques. The course combines instructional material with interactive exercises, vocabulary games, and flashcards to explain the core concepts and strategies of effective quality management. Case studies and examples from manufacturing and service sectors help to explain the nuances of quality concepts, while video segments from experienced quality management professionals provide expert insight into the real-world application of quality principles. The course is self-paced to allow students as much time as needed to absorb information and to understand the key concepts that will help them satisfy their stakeholders and delight their customers.

After completing this course, you'll be able to:

- Describe the principles and practices that guide quality management activities
- Understand how specific tools and techniques can be used to monitor and control quality
- Use these tools in combination to create powerful plans and solutions to quality problems
- Leverage quantitative and qualitative data to measure and control work
- Describe the core competencies involved in several popular quality management methodologies
- Employ quality analysis and quality planning approaches to meet customer expectations



PREREQUISITES:

It is helpful, but not required, for learners to have some experience in project management.



LEVEL: Intermediate



NOTE:

After successful completion, you will receive 12 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course assessment.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners seeking quality management knowledge.



ESTIMATED TIME TO COMPLETE:

12 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Agile Certified Practitioner (PMI-ACP)[®] Practice Exams and Strategies

5 PDUs

This course is designed to give learners an assessment of their readiness to take the Project Management Institute's PMI-ACP[®] Exam. The course contains two 120-question practice exams, which cover the information in the current PMI Agile reading list. The practice exams provide a comprehensive review of the material in this list as well as key strategies for preparing for the PMI Agile Certified Practitioner (PMI-ACP)[®] Exam.

After completing this course, you'll be able to:

- Understand the structure and requirements of the PMI-ACP[®] Exam
- Explain and apply the key concepts found in the Project Management Institute's Code of Ethics and Professional Conduct
- Understand ways to improve your performance on the PMI-ACP[®] Exam
- Begin your preparation for the PMI-ACP[®] Exam with confidence



PREREQUISITES:

Learners should have some experience in Agile project management and will need to have access to the material on the Project Management Institute's Agile reading list.



LEVEL: Intermediate



REQUIRED MATERIAL:

Students should have access to the books and other material on the PMI Agile reading list.



TARGET AUDIENCE:

This course is designed for adult learners who are interested in preparing for the PMI-ACP[®] Exam.



ESTIMATED TIME TO COMPLETE:

8-10 hours of online course work.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Agile Team Challenges

4 PDUs

This online course is designed to help Agile practitioners decipher and solve the problems that arise regularly in their work.

The course consists of 20 short case studies that test the student's understanding of Agile practices and provide guidance for resolving common problems. The case studies are structured to simulate the conversations and interactions that happen regularly on Agile projects; seeing these disputes as narratives will help students learn to deconstruct issues and diagnose the underlying problems that need to be corrected, just as they would in their everyday work. As students decode these disputes and plan appropriate responses, they'll gain the experience they need to guide their teams and to put them back on track to deliver value to their customers.

After completing this course, you'll be able to:

- Identify the underlying issues that lead to common problems for Agile teams
- Apply practical tips from experienced practitioners to resolve these problems
- Sharpen and enhance your skills as you create an effective environment for your Agile team to work in



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of Agile practices.



NOTE:

Learners who successfully complete this course will be awarded 4 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



ESTIMATED TIME TO COMPLETE:

4 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24-48 hours.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



Effectively Managing Project Stakeholders

3 PDUs

This online course is created to help project managers understand and resolve issues that can emerge from interactions among project stakeholders.

The course includes a brief tutorial to help students understand familiar strategies for managing stakeholder expectations, as well as ten concise case studies that explore common stakeholder issues. The case studies are designed to simulate the conversations and interactions that occur among project stakeholders, to show learners how to dissect causal elements from these types of conversations—just as they will have to do on their own projects—and to help them prepare appropriate responses. As students work through the case studies, they'll learn effective strategies to resolve stakeholder problems and gain the proficiency necessary to manage interactions and keep their projects on track.

After completing this course, you'll be able to:

- Diagnose the underlying causes of stakeholder problems
- Apply practical tips from experienced practitioners to resolve these problems
- Refine your ability to effectively manage projects and interact with project constituents



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



NOTE:

Learners who successfully complete this course will be awarded 3 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of project management practices.



ESTIMATED TIME TO COMPLETE:

3 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24-48 hours.



Emotional Intelligence for Project Managers

3 PDUs

Emotional intelligence (EI) is our ability to identify and control our emotions to achieve positive outcomes in our relationships. Project managers with high EI are better equipped to deal with team members, vendors, stakeholders, and sponsors and to handle and resolve conflicts.

This one-module course reviews the underlying concepts of emotional intelligence and explores how project managers can improve, and make use, of their emotional intelligence.

After completing this course, you'll be able to:

- Discuss the role of emotional intelligence for managers and project managers
- Explain why improving emotional intelligence can improve managerial performance
- Recognize the importance of emotional intelligence in successful project management
- Discuss the nine key EI factors
- Apply EI factors to project scenarios



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



NOTE:

Learners who successfully complete this course will be awarded 3 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of general project management practices.



ESTIMATED TIME TO COMPLETE:

3 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Ethics for Project Managers

3 PDUs

Business ethics represent the standards for right and wrong that govern how business people act. The term also refers to the study of moral principles in the workplace. This one-module course reviews the major ethical issues facing project managers. It looks at the specific challenges project leaders may confront as they deal with team members, vendors, stakeholders, and sponsors.

After completing this course, you'll be able to:

- Discuss the role of ethics in the workplace
- Discuss project managers and the Ethical Triangle and its three components: Individual Ethics, Leadership Ethics, and Governance and Control
- Recognize the key ethical issues in project management
- Describe the provisions of the Project Management Institute Code of Ethics and Professional Conduct
- Discuss the four foundational values (Responsibility, Respect, Fairness, and Honesty) of the PMI Ethics Code
- Apply ethical principles to project scenarios



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



NOTE:

Learners who successfully complete this course will be awarded 3 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of general project management practices.



ESTIMATED TIME TO COMPLETE:

3 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Integrating Agile and Waterfall Practices

3 PDUs

This online course is designed to help Agile proponents recognize and resolve many of the common integration issues that emerge when these two methodologies are combined.

The course consists of 20 short case studies that simulate the communication and interchanges that can occur as Agile and Waterfall practitioners work to resolve differences in the ways that they see and execute tasks. As students evaluate these case studies, they'll learn to deconstruct and diagnose any underlying problems that need to be resolved, just as they would in everyday practice. While they work to decode and correct these issues, they'll begin to recognize the common pitfalls that can happen as project teams collaborate and interact, which will allow them to step in to solve potential problems before work is affected.

After completing this course, you'll be able to:

- Recognize the problems that Agile and Waterfall collaborators contend with on a regular basis
- Apply practical tips from experienced practitioners to correct these problems
- Polish and perfect your skills as you create an environment that enhances the alliance with your partners and collaborators



LEVEL / PREREQUISITES:

Introductory/No Prerequisites



TARGET AUDIENCE:

This course is designed for adult learners with some understanding of Agile practices.



NOTE:

Learners who successfully complete this course will be awarded 3 PDUs/contact hours. Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the course self-assessment.



ESTIMATED TIME TO COMPLETE:

3 hours



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24-48 hours.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials



4CShare Global Project Management Simulation

10 PDUs

In this simulation, you've been named the project leader for an exciting new project—the development of a knowledge sharing database for your company, Four Corners BioPharma, Inc. The project will involve establishing processes for storing and sharing knowledge in your multinational corporation and developing the 4CShare software itself.

Over the course of the project, you'll make decisions about the project scope, schedule, budget, quality, and risk. As you make these decisions, an adaptive scoreboard will reflect the impact of your choices on project success. The goal in the simulation is to optimize positive scores across the following project management factors (as identified by the PMI® 2011 role delineation study):

- Initiating the Project
- Planning the Project
- Executing the Project
- Monitoring and Controlling the Project
- Closing the Project
- Cross-Cutting Knowledge and Skills

This simulation is meant to sharpen your understanding of key project management skills.

Those skills include:

1. Leading a project team
2. Balancing competing interests, such as project scope, quality, schedule, budget, resources, risk, communications, and procurement considerations throughout every project phase
3. Dealing with controversial decisions and the potential for negative team or customer outcomes
4. Analyzing schedule, budget, and quality data and using that information to make educated decisions
5. Addressing issues related to project procurement

This simulation is designed to align with the PMI®PMBOK® Guide and the 2011 role delineation study. No prior knowledge of the PMI® framework is required, but feedback will refer to PMBOK® Guide sections where they are relevant. Many sections will have quizzes, and your score on these quizzes will determine whether you can receive a certificate of completion, and Project Management Institute professional development units (PDUs) for completing the simulation. If you average a cumulative 70% or above on the quizzes, you will receive the certificate.



PREREQUISITES:

This simulation does not have any prerequisites.



LEVEL: Intermediate.



NOTE:

Learners who successfully complete this simulation will be awarded 10 PDUs/contact hours.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This simulation is designed for adult learners with some project management experience.



ESTIMATED TIME TO COMPLETE:

10 hours of online course work.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Allerton Connector Highway

Project Management Simulation

10 PDUs

Through this simulation, the learner will play the role of a project manager on a highway construction project in the small city of Allerton. This project is considered to be a “major project” by the Federal Highway Administration (FHWA), which means it has a budget of \$500 million or more.

Learners will be asked to make a series of decisions during the simulation. Each decision will impact the project in different ways. The goal in the simulation is to optimize positive scores across the following project management factors (as identified by the PMI® 2011 role delineation study):

- Initiating the Project
- Planning the Project
- Executing the Project
- Monitoring and Controlling the Project
- Closing the Project
- Cross-Cutting Knowledge and Skills

LEARNING OUTCOMES

This simulation is meant to sharpen your understanding of key project management skills.

Those skills include:

1. Leading a project team
2. Balancing competing interests, such as project scope, quality, schedule, budget, resources, risk, communications, and procurement considerations throughout every project phase
3. Dealing with controversial decisions and the potential for negative team or customer outcomes
4. Analyzing schedule, budget, and quality data and using that information to make educated decisions
5. Addressing issues related to project procurement

This simulation is designed to align with the PMI®PMBOK® Guide and the 2011 role delineation study. No prior knowledge of the PMI® framework is required, but feedback will refer to PMBOK® Guide sections where they are relevant.

Many sections will have quizzes, and your score on these quizzes will determine whether you can receive a certificate of completion, and Project Management Institute Professional Development Units (PDUs) for completing the simulation. If you average a cumulative 70% or above on the quizzes, you will receive the certificate.



PREREQUISITES:

This simulation does not have any prerequisites.



LEVEL: Intermediate.



NOTE:

Learners who successfully complete this simulation will be awarded 10 PDUs/contact hours.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This simulation is designed for adult learners with some project management experience.



ESTIMATED TIME TO COMPLETE:

10 hours of online course work.



ASK THE EXPERT:

This course has an “Ask the Expert” feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours.



Project Management for Information Technology

25 PDUs

Project management refers to the art, and science, of directing projects. This course, Project Management for Information Technology, focuses more specifically on how project management concepts can be applied to IT projects, as well as on project management issues that are unique to IT projects. Concepts, methodologies and tools related to IT are reviewed, and tools of project management related to IT are. Students will also learn about fundamentals, such as integration management, scope, costing, quality, human resources, risk management, and procurement. This course contains eight comprehensive module quizzes and a 70-question final assessment spanning IT project management areas of knowledge.

After completing this course, you'll be able to:

- Apply concepts from The Project Management Body of Knowledge (PMBOK® Guide) to IT projects
- Explain the technical processes that might be applied during the IT project life cycle
- Describe the importance of scope control for IT projects and different tools that can be used to manage project scope
- Explain the challenges associated with delivering IT projects on time
- Differentiate between different techniques for managing the project schedule
- Discuss why cost management is difficult for IT projects and describe cost estimation methods, Earned Value Management, and portfolio management
- Explain several maturity models and how they can be applied to improve IT project quality
- Explain various approaches for team building and communicating on IT projects
- Discuss different sources of IT project risk and how to manage them
- Describe issues related to IT project procurement, such as outsourcing decisions, e-procurement, and others



PREREQUISITES:

This course assumes a working knowledge of basic project management functions and terminology.



LEVEL: Intermediate.



RECOMMENDED MATERIAL:

A Guide to the Project Management Body of Knowledge (PMBOK® Guide). 5th Edition



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners interested in enhancing their project management skills and knowledge.



ESTIMATED TIME TO COMPLETE:

25-28 hours of online course work.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24 hours

Six Sigma Green Belt Exam Prep

32 PDUs

This self-paced course prepares learners for the successful completion of the Six Sigma Green Belt Certification Exam by explaining the concepts, strategies, tools, and techniques they will need to complete process improvement projects and activities. The course is divided into 10 modules that explain key foundational of Six Sigma information, guide students through the five steps of the DMAIC methodology, and demonstrate how a Six Sigma approach can benefit organizations in several, diverse industries or business sectors. Course assignments detail the tools and skills learners will implement as they apply a Six Sigma approach to process improvement activities, and show practitioners how they can contribute as important members of improvement teams.

Throughout the course, learners will be tested on their understanding and comprehension of course topics through challenging exercises, interactive games, and case study assignments. Each module also includes comprehensive quizzes and tests that learners can use to gauge their progress and prepare for each of the two 50-question practice exams at the course end, as well as summaries and study guides that can be used for review. Video segments from subject matter experts also supplement the course material, to provide real-world examples and enhanced understanding of important concepts and best practices.

After completing this course, you'll be able to:

- Explain the concepts, tools, techniques, and strategies used in Six Sigma projects
- Describe the five stages of the DMAIC methodology and identify the factors that will improve its chances of success
- Choose and apply specific tools and techniques in support of process improvement activities
- Analyze the specific roles and responsibilities of team members and formulate plans to ensure appropriate participation in project assignments
- Examine the interrelationships of tasks, activities, and practices in Six Sigma projects
- Demonstrate mastery of the skills and information covered in the Six Sigma Green Belt Certification Exam





PREREQUISITES:

Learners should have some exposure to project and process management practices.



LEVEL: Intermediate



NOTE:

After successful completion, you will be qualified to take the Six Sigma Green Belt Certification Exam. (The fee for taking the certification exam is included in the cost of this Course). Successful completion means completing all assignments in the course, and scoring a minimum of 70% on the second of the two 50-question practice exams



GUARANTEE:

Learners who pass this course's Practice Exam 2 with a score of 70 or higher on their first attempt, but who do not pass the Six Sigma Green Belt Certification Exam, will be able to take the Six Sigma Green Belt Exam Prep course again for free. To be eligible, students must take the Six Sigma Green Belt Certification Exam within 45 days of completing the online course and passing the practice exam.



REQUIRED MATERIAL:

This course does not require any additional purchases of supplementary materials.



TARGET AUDIENCE:

This course is designed for adult learners interested in taking the Six Sigma Green Belt Certification Exam.



ESTIMATED TIME TO COMPLETE:

35 hours



SUCCESSFUL COMPLETION REQUIREMENT FOR IACET CEU:

Learners must achieve an average test score of at least 70% to meet the minimum successful completion requirement and qualify to receive IACET CEU credit. Learners will have three attempts at all graded assessments.



ASK THE EXPERT:

This course has an "Ask the Expert" feature, which submits your questions directly to an expert in the field you are studying. Questions are answered as quickly as possible and usually within 24–48 hours.

Professional Development Units (PDUs) and Pricing



PROGRAM NAME	FORMAT	PDUs	PRICE & ACCESS PERIOD
PMTestOnline™ A unique online training system aimed primarily at PMP® preparation students but also for anyone wishing to learn or brush up on their project management knowledge. It uses advanced adaptive learning programming to make the site behave like there is a virtual tutor at the other end	Online	11	US \$129.95 1 Year
Project Management: Tools and Techniques Online Acquire the Fundamentals of Project Management at your convenience, when you have time, anywhere with internet access. Includes online management tracking tools.	Online	16	US \$295 180 days
PMP® Exam Preparation - Online Course Prepare for the PMP® Exam or refresh yourself on PMBOK® (5th Edition) concepts - online at your convenience.	Online	38,5	US \$699 180 days
Project Management Team Leadership Acquire the relevant practical skills and techniques in a stimulating and interactive environment.	Online	18	US \$359 180 days
HealthMax - Project Management Simulation Through this simulation, the learner will play the role of project manager on a new product development project at HealthMax Software. The goal of the project is to develop HealthRecords, a new medical records software system.	Online	10	US \$359 180 days
Agile Certified Practitioner(PMI-ACP)® Exam Prep This course is designed to prepare learners for the Project Management Institute's Agile Certified Practitioner (PMI-ACP®) exam by exploring the methodologies, practices, tools, and techniques that Agilists need to master to become proficient practitioners.	Online	21	US \$499 180 days
Introduction to Agile The Introduction to Agile course explores the methodologies and practices of Agile development and explains the key concepts and principles that form the foundation of Agile project management.	Online	10	US \$249 180 days
Managing Real World Projects This online, self-paced six-module course presents a stream-lined approach to project management based on the best practices of experienced, effective project managers. It cuts through the clutter and focuses on the key principles of project management in the real world, offering tools and techniques for achieving project success.	Online	10	US \$249 180 days
Project Risk Management: PMI-RMP® Exam Prep (Fifth Edition) This completely online and self-paced nine-module risk management course helps educate project managers in identifying and responding to project risk.	Online	30	US \$599 180 days
Quality Management Basics Quality Management Basics provides a firm foundation for anyone looking to understand quality management practices and techniques	Online	12	US \$299 180 days

* PDU stands for Professional Development Units. PDUs are needed if you want to maintain a Project Management Institute (PMI- www.PMI.org) obtained accreditation such as PMP® or PgMP®. PDUs are also used as part of the application process for PMI accreditations like CAPM®, PMP® and PgMP®.

PROGRAM NAME	FORMAT	PDU ^s	PRICE & ACCESS PERIOD
Agile Certified Practitioner (PMI-ACP)[®] Practice Exams & Exam Strategies This course is designed to give learners an assessment of their readiness to take the Project Management Institute's PMI-ACP [®] Exam.	Online	5	US \$99 60 days
Agile Team Challenges This online course is designed to help Agile practitioners decipher and solve the problems that arise regularly in their work.	Online	4	US \$125 30 days
Effectively Managing Project Stakeholders This online course is created to help project managers understand and resolve issues that can emerge from interactions among project stakeholders.	Online	3	US \$79 30 days
Emotional Intelligence for Project Managers Emotional intelligence (EI) is our ability to identify and control our emotions to achieve positive outcomes in our relationships. Project managers with high EI are better equipped to deal with team members, vendors, stakeholders, and sponsors and to handle and resolve conflicts.	Online	3	US \$79 30 days
Ethics for Project Managers Business ethics represent the standards for right and wrong that govern how business people act. The term also refers to the study of moral principles in the workplace.	Online	3	US \$79 30 days
Integrating Agile and Waterfall Practices This online course is designed to help Agile proponents recognize and resolve many of the common integration issues that emerge when these two methodologies are combined.	Online	3	US \$89 30 days
4CShare Global Project Management Simulation In this simulation, you've been named the project leader for an exciting new project—the development of a knowledge sharing database for your company, Four Corners BioPharma, Inc.	Online	10	US \$359 180 days
Allerton Connector Highway Project Management Simulation Through this simulation, the learner will play the role of a project manager on a highway construction project in the small city of Allerton.	Online	10	US \$359 180 days
Project Management for Information Technology Project management refers to the art, or science, of directing projects. This course, Project Management for Information Technology, focuses more specifically on how project management concepts can be applied to IT projects, as well as on project management issues that are unique to IT projects.	Online	25	US \$499 180 days
Six Sigma Green Belt Exam Prep This self-paced course prepares learners for the successful completion of the Six Sigma Green Belt Certification Exam by explaining the concepts, strategies, tools, and techniques they will need to complete process improvement projects and activities. The course is divided into 10 modules that explain key foundational Six Sigma information, guide students through the five steps of the DMAIC methodology, and demonstrate how a Six Sigma approach can benefit organizations in several, diverse industries or business sectors.	Online	32	US \$699 180 days

* PDU stands for Professional Development Units. PDUs are needed if you want to maintain a Project Management Institute (PMI- www.PMI.org) obtained accreditation such as PMP[®] or PgMP[®]. PDUs are also used as part of the application process for PMI accreditations like CAPM[®], PMP[®] and PgMP[®].



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**GBMC provides certificates with corresponding
Professional Development Units (PDUs) relevant to the course attended.**



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