



**GLOBAL BUSINESS MANAGEMENT CONSULTANTS**  
Improving Performance Through Project Management

# IMPROVING PERFORMANCE THROUGH PROJECT MANAGEMENT

TRAINING, INTERVENTION & CONSULTING 2019



# GBMC

## Training, Intervention & Consulting Services

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**Note:** Various online learning modules are available which can be bundled with the above training programs. Please visit [www.bmc-global.com](http://www.bmc-global.com) for more information.





## GLOBAL BUSINESS MANAGEMENT CONSULTANTS

Improving Performance Through Project Management

Visit our website [www.bmc-global.com](http://www.bmc-global.com)

Detailed descriptions of our programs are available. Please send an email to [info@bmc-global.com](mailto:info@bmc-global.com) for more information.



GBMC is a Globally Registered Education Provider at the Project Management Institute (PMI®).



GBMC provides certificates with Professional Development Units (PDUs) for all our courses.



# ...an elite international project management services provider

Global Business Management Consultants is an elite, international consulting firm specializing in Project Management training, intervention and consulting. Founded in 1987, GBMC is recognized world-wide for its leading edge project management knowledge that has helped 100s of Fortune 500 companies excel in project management practice.

GBMC services include the provision of **training** delivery as 'public' offerings with its Educational providers, certification and its client's own in-house solutions; **intervention** in the form of highly customised solutions using its extensive maturity based curriculum of training products; and **strategy execution consulting** that covers the more technical aspects of a client's project, program and portfolio system that need addressing.

GBMC provides project management best practice support and addresses project challenges of private and public organizations around the world in 14 languages. GBMC's consultants will design and structure appropriate consulting, training or organizational intervention to address specific needs at each level of your organization from entry level to executive management.

This can be as basic as introducing project management tools and techniques to new managers or as complex as assisting your company's transition into a true project-based system of operation. Project Management, that is consistent, cross-functional application of project management at all levels of the organization on a global basis, is GBMC's most sought after service.





Since 1987 GBMC has worked with NASA as an integral part of its Project Management programs. GBMC's The Art of Project Management® remains a basis for NASA project management training. NASA managers have publicly stated that GBMC consultants are “the best project management trainers in the US”.

In addition, GBMC is “The Official Strategic Project Management Advisor” to Airbus, and the CFO said that “GBMC’s workshops have been the most successful thing we have done to develop our senior population”.

“

“We found GBMC Consultants to be head and shoulders above all other consultants we have evaluated in the US”, Director IT/IS – The State of Oklahoma DHS.

On concluding a major assignment with a brand name semi-conductor chip manufacturing company the project sponsor is quoted as saying “**a significant change for the better in PM has been obtained**”.

In an independent study commissioned by **Hewlett-Packard** of over 600 consulting firms worldwide, BMC was ranked as the **world's top project management solution provider**.

”

# LOCATIONS

## DIVISION OFFICES

Brussels, Houston, Istanbul, and Singapore.

## OTHER OFFICES

- Europe: Bristol, Frankfurt
- AGC: Riyadh
- Asia: Bangalore, Beijing, Hong-Kong, KL, Seoul, Shanghai.
- North America: Atlanta, Oregon, Phoenix, Washington DC



**GBMC's reputation** for excellence makes it one of the most highly sought after project management services **provider worldwide.**





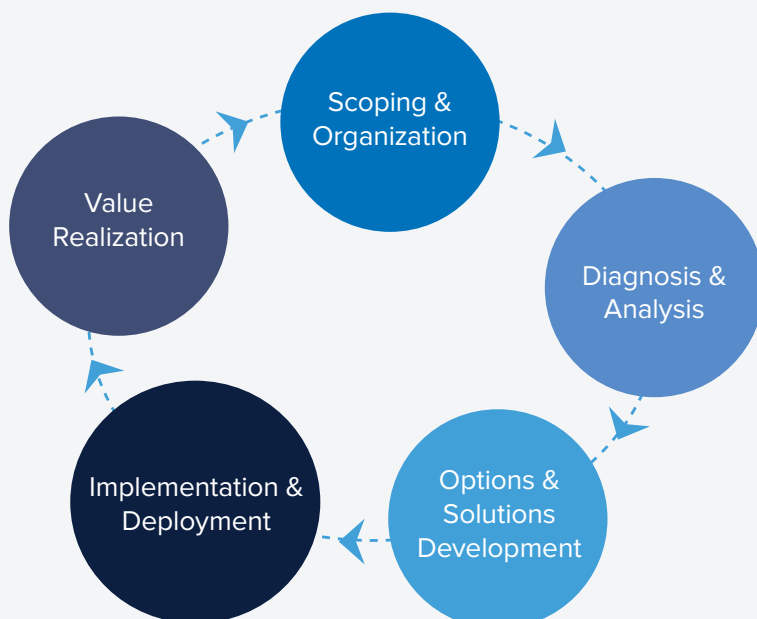
# GBMC Strategy Execution and Consulting Solutions

Top global companies engage GBMC when they need to develop their people, systems and culture to deliver high performance results in line with their strategic objectives. GBMC consultants will analyze the client's needs, develop targeted organizational interventions, and deploy solutions to close the strategy-execution gap, producing measurable bottom line results.

GBMC has provided to a number of different organizations, across a variety of industries, diagnostic services to define the organizations' 'as-is' situation, from which issues and improvements can be defined into an overall 'blueprint', or 'road map' that provides direction.

## VALUES AND BENEFITS

Closing the Strategy-Execution gap, increasing competitive advantage, driving Bottom-line results.



## AREAS OF CONSULTING SERVICES

- Building customised PM Career System
- Executive briefings & mentoring, organizational health checks and audits
- Strategic Alignment workshops and Portfolio Management
- Project Management Office (PMO) support, methodology development, reporting
- Project Manager development, coaching & mentoring
- Project Support with expert consultants – on and off site
- Project Risk Assessments, Change Management and Communication Management
- Project Rescue & Recovery
- Project Teambuilding
- Productivity improvement through automation and PM software utilization



# MATURITY BASED CURRICULUM

GBMC works with top management at *leading organizations* in tackling their most difficult and unique organizational development challenges. GBMC's consultants then design and structure appropriate consulting or project management training addressing those specific needs at each level of the organization. This can be as basic as introducing project management tools and techniques to new managers, or as complex as assisting a company's transition into a true project-based company.

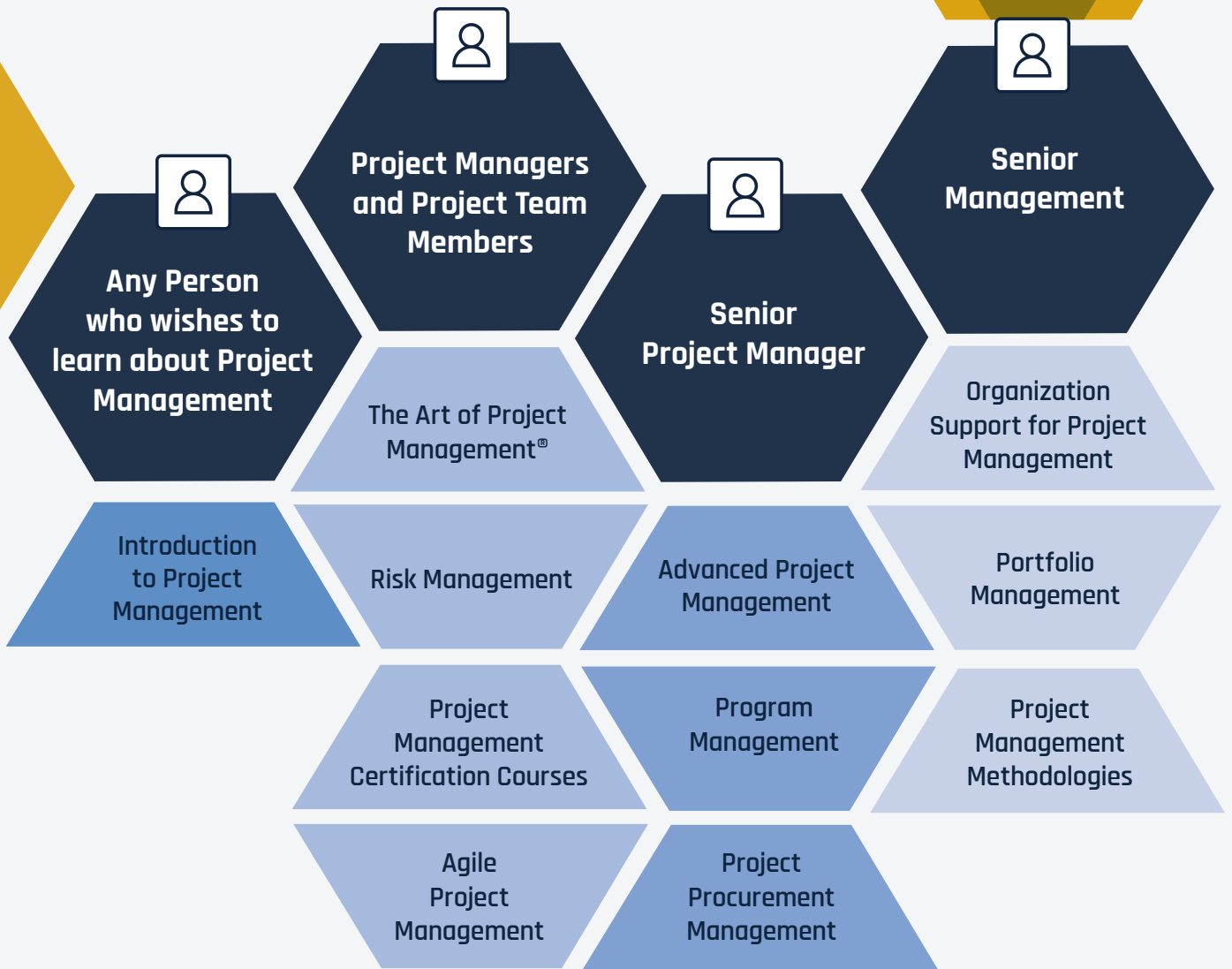
This emphasis on Global Project Management, that is, consistent, cross-functional project management application at all levels of the organization on a global basis, is GBMC's specialty.

*"in terms of value for money,  
GBMC 's Workshops have  
been the most successful  
thing we have done in Airbus  
UK to develop our senior  
population'*

*CFO - Airbus UK*







The curriculum can be configured to your needs!



# Introduction to Project Management

 1 Day

 8 PDUs

PMI® Code - 1002



Introduction to Project Management is a condensed version of GBMC's course "The Art of Project Management®". Built on a simple design of Planning, Implementing and Control, the course presents real world examples that emphasize the importance of each element in enabling project teams to function to their maximum capacity.



## COURSE GOALS

The broad learning goals of Introduction to Project Management program include:

- Differentiate Projects from Normal Operations
- Apply Key Project Management Concepts like Project Planning, Working as a Collaborative Team and Project Control



## COURSE PARTICIPANTS

This course is for people who do not have project management experience and wish to learn about key project management concepts.



## COURSE SCHEDULE

What is a Project?

What is Project Management?

The Project Lifecycle

How to Plan?

The Project Team and Communications

**Workshop**

Controlling a Project

Summary



# The Art of Project Management®

3 Days

24 PDUs

PMI® Code - 1040

This course exists in a generic format or adapted for the following industries: Pharmaceuticals, Telecoms, IT/IS, Construction, Engineering and Oil and Gas.

This basic course covers all subjects of Project Management in three days. The first two days are dedicated to Tools and Techniques and the third day for the People (soft) side of Project Management. Amongst others, participants will learn how to make good project plans, identify and manage project risks, monitor and control the project, be a good team player and lead the project, and communicate effectively across the team and with project stakeholders. The course is interactive with many workshops to apply the concepts covered.



## COURSE GOALS

- Implement Effective Project Planning & Control
- Organize & Support Projects
- Create Interactive Project Teams
- Establish Effective Communications with Stakeholders
- Empower Project Team Members



## COURSE PARTICIPANTS

This course is for project managers and project team members who have had no previous training in project management.



## COURSE SCHEDULE

### DAY 1

- Project Management Method
- Project Initiation
- The role of the Project Manager
- Project Planning
- Project Stakeholders
- Workshop I**
- Effective Planning- Scope, WBS, Organisation
- Workshop II**

### DAY 2

- Planning (Schedules, Budgets)
- Risk Management
- Workshop III**
- Building and Effective Team Leadership
- Problem Solving Styles
- Workshop IV**


### DAY 3

- Communications & Interpersonal Skills
- Project Control
- Workshop V**
- Project Reporting
- Action Plans**

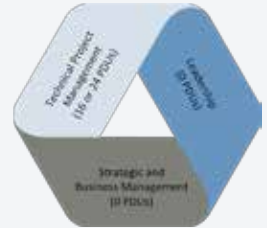


# Project Management Fundamentals Tools and Techniques

 2 or 3 Days

 16 or 24 PDUs

PMI® Code - 1150 or 1100



Participants will learn that a project plan consists basically of six things, agreeing on the project objectives from stakeholders' requirements, develop the project scope, the work breakdown structure (WBS), the project organization, the project schedule, the project budget and manage risks. Participants will also learn how to manage and control the project execution, perform effective communications and close the project.



## COURSE GOALS

The broad learning goals of Project Management Fundamentals Tools and Techniques program include:

- Plan Projects Effectively
- Organize & Support Projects
- Create Interactive Project Teams
- Manage Project Risks
- Monitor and Control the Project Execution



## COURSE PARTICIPANTS

This course is for new project managers and team members as well as those who have practiced project management for a while. It is intended for people who want a thorough review of project management tools.



## COURSE SCHEDULE

### DAY 1

- Project Management Method
- Project Initiation
- The role of the Project Manager
- Project Planning
- Project Stakeholders
- **Workshop I - Stakeholders**
- Effective Planning - the Project Scope
- **Workshop II - Scope**
- Effective Planning - WBS and Organisation

### DAY 2

- **Workshop III - Work Breakdown and Organization**
- Planning - Schedule and Budget
- **Workshop IV - Schedule and Budget**
- Risk Management
- **Workshop V - Risks**
- Discussion on Precourse Readings

### DAY 3

- Project Communications - Reporting
- Project Control
- **Workshop VI - Control**
- Closing the Project
- **Lessons Learned**
- **Action Plans**



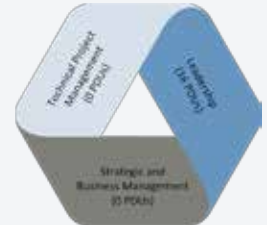
# Project Management Fundamentals

## Teams, Leadership & Communications

2 Days

16 PDUs

PMI® Code - 1110



This course expands on the Tools and Techniques of project management. It uses the behaviors established in developing the tools with the project team to demonstrate some of the finer points of leadership and how and when to apply them in project situations. Participants will also learn about effective communications like running good project meetings, managing conflict and handling difficult stakeholders.



### COURSE GOALS

The broad learning goals of Project Management Fundamentals Teams, Leadership & Communications program include:

- Understand Cultural Differences and their Impact on the Project Team
- Learn about Cognitive Styles and how to Compensate for Different Team Members
- Establish Effective Communications and Manage Conflict
- Learn about the Different Leadership Styles and how to Adapt these According to Goals and Objectives
- Determine your own Primary and Secondary Leadership Styles



### COURSE PARTICIPANTS

This course is for new project managers and team members as well as those who have practiced project management for a while. It is intended for people who want to understand key soft skills when it comes to managing projects.



### COURSE SCHEDULE

#### DAY 1


- Review of Project Management Concepts
- Multi-Cultural Teams
- The Project Team
- Problem Solving Styles
- **Workshop - Planning Situations**

#### DAY 2

- Project Communication with a Workshop
- Conflict Resolution
- Motivation
- Leadership
- **Workshop on Leadership**

# Senior Project Management

 1 or 2 Days

 8 or 16 PDU's

PMI® Code - 1640 or 1610

A senior project manager is typically responsible for an increasing number of cross-functional and complex projects. This course is designed to equip such managers with tools to support their challenging role. Subjects will cover topics like linking the projects to the organizational strategy, how project selection is done, key concepts in portfolio management the role of the organization in supporting projects and the structures needed to address cross functional project teams. The course will also allow senior managers share experiences and Lessons-learned with each other.



## COURSE GOALS

The broad learning goals of Senior Project Management program include:

- Gain insights to project management at leading companies
- Learn how to select and link the projects to strategic objectives
- Learn how organisational structures should be to support effectively project teams
- See how advanced concepts of project management can and are being applied in global companies
- Learn how to measure their project management effectiveness for process improvement



## COURSE PARTICIPANTS

Senior managers who are responsible for projects running in their organization.



## COURSE SCHEDULE

Review of Project Management Concepts

Projects, Programs, the Portfolio and Organizational Strategy

**Workshop**

Providing Effective Organisational Support to Projects

**Workshop**

Summary and Action Plans





# Advanced Project Management

 3 Days

 24 PDUs

PMI® Code - 1735

This program is for experienced project managers, as well as functional, line and executive managers. It addresses the challenges organizations face in implementing Advanced Project Management Systems.

It integrates strategic objectives in portfolio management, selection and prioritization of projects, and development of the appropriate structure for a PMO to deliver projects effectively.



## COURSE GOALS

The broad learning goals of Advanced Project Management program include::

- See how Advanced Concepts of Project Management are Applied to Projects
- Learn how to Measure Project Management Effectiveness for Process Improvement
- Defining the Different Types of PMO and their Roles and Responsibilities
- Understand the Differences of Project/ Program/ Portfolio management
- Develop a Personal Action plan for Improving Projects, Programs and Portfolios
- Learn how to Classify, Rank and Prioritize Project/Programs
- Project Personnel Assessment, Selection, Recruitment and Development



## COURSE PARTICIPANTS

This course is targeted at experienced project managers interested in learning advanced concepts through a combination of lectures, current examples and exchange of experiences among participants.



## COURSE SCHEDULE

### DAY 1

What is Advanced PM  
Types of PMOs

#### Workshop I

Roles and Responsibilities

#### Workshop II

### DAY 2

Project, Program, Portfolio - Tracking and Controlling

#### Workshop III

Project, Program, Portfolio - Resource and Capacity Planning

#### Workshop IV

Project, Program, Portfolio - Prioritization

### DAY 3

#### Workshop V

Project and Program Support

#### Workshop VI

PM Development Vision

#### Workshop VII and Action Planning

# Advanced Concepts in Project Management

 2 Days

 16 PDUs

PMI® Code - 1680

This program is for experienced project managers who already have a good knowledge of project management concepts. The course addresses quickly the principles of project management including the areas of risk, quality and control and then delves into the specific areas of Quantitative Risk Analysis, Earned Value Management, Earned Schedule and best practices in managing Lesson Learned from projects.



## COURSE GOALS

The broad learning goals of Applied Concepts in Project Management program include:

- › Learn how to use Quantitative Risk Management in your Projects
- › Learn In-Depth Earned Value Management Concepts including Earned Schedule
- › Learn how to Apply Quality Management Principles Tools in your Projects
- › Learn how to Record and Manage Lessons Learned



## COURSE PARTICIPANTS

This course is targeted at experienced project managers interested in learning advanced concepts through a combination of lectures, current examples and exchange of experiences among participants.



## COURSE SCHEDULE

### DAY 1

- Review of Project Management Concepts
- Quantitative Risk Analysis
- **Practice Workshop**
- Earned Value Management
- **Practice Workshop**
- **Summary of Day 1 and Lessons Learned**

### DAY 2

- Earned Schedule Management
- **Practice Workshop**
- Quality Management Principles and Tools for Projects
- **Practice Workshop**
- How to Close Projects and Capture Lessons Learned
- **Summary and Lessons Learned**



# Program Management

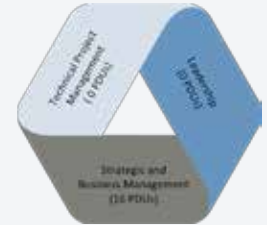
## (Managing Multiple Related Projects)

2 Days

16 PDUs

PMI® Code - 1650

This seminar helps programme managers initiate, plan, execute and monitor and control programs. It addresses critical issues like initiation (linking programme goals to corporate strategic objectives), integration, and resource management, organizations review and develop their strategies. Learning will be facilitated through brief presentations followed by workshops and discussions.



### COURSE GOALS

The broad learning goals of Program Management (Managing Multiple Projects) program include:

- Define a program and relate it to projects and the portfolio
- Initiating the program and defining its benefits
- Identifying the program stakeholders and defining a stakeholder management process
- Linking the program to the strategic goals of the organization
- The program lifecycle and its management process
- Defining program metrics and key performance indicators
- Program Planning – scope, resources, schedule, quality, budget, risks, contractors
- Managing the program interfaces and the management of the project interfaces in a program
- Closing the program and monitoring the benefits management process



### COURSE PARTICIPANTS

This course is for Program managers interested in Learning how to initiate and execute programs. The course is delivered through a combination of lectures, current examples and exchange of experiences among participants.



### COURSE SCHEDULE

#### DAY 1

- Defining a Program, its Benefits and Linking it to Strategic Goals
- Program Initiation
- **Workshop I - Initiating a Program**
- Program Planning – Scope, Schedule, Budget, Quality and Resources
- **Workshop II - Program Planning**

#### DAY 2

- Program Planning (continued) - Interfaces, Integration and Risks
- **Workshop III - Integration and Risks**
- Program Control
- **Workshop IV - Control**
- Program Closure and Benefits Management Process



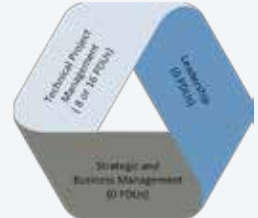
# Project Risk Management

 1 or 2 Days

 8 or 16 PDUs

PMI® Code - 1250 or 1240

Projects are inherently risky ventures. In this course participants will learn how project risks are identified, assessed, mitigated and how contingency plans are prepared. You will also learn about assigning risk management responsibility, tools and techniques for identifying and analyzing risks.



## COURSE GOALS

The broad learning goals of Project Risk Management program include:

- Identify and analyze your project's risks
- Use the various tools of project risk identification and analysis
- Respond to risks
- Monitoring and reporting on risks during the projects execution



## COURSE PARTICIPANTS

This course is for project managers, project team members and senior managers who support project teams.



## COURSE SCHEDULE

Where to Look for Risks in your Project

Risk Identification and Analysis Techniques

**Workshop**

Quantitative Risk Analysis

**Workshop**

Risk Response Planning

Managing Risk During a Project's Execution

Risk Reporting



# The Art of Managing Change

 1 or 2 Days

 8 or 16 PDUs

PMI® Code - 1770 or 1780

This course introduces Organizational Change from the perspective and context of Projects and Project Management. It presents an overview of the dynamics and challenges of planning and implementing the organizational changes required to ensure that project deliverables are successfully integrated into the organization.



- › The nature of organizational change
- › Strategies of change and its communication
- › Enablers and obstacles to change
- › Group dynamics in changing
- › Sources of resistance to change
- › Leading people to change
- › Effective change agents and how best to use them to facilitate your change process
- › Planning and implementing the change management process



## COURSE GOALS

The broad learning goals of The Art of Managing Change program include:

- › Understand the dynamics and challenges of implementing the organisational changes
- › Understand how organizational change can be achieved
- › Understand the change management process
- › Be able to identify, plan and implement change management activities



## COURSE PARTICIPANTS

Managers who need to implement a project's results in their organizations and need to institute change in processes and behaviors.



## COURSE SCHEDULE

### DAY 1

- Overview of Change Management
- Effective Change Management Models
- The Change Case - Introduction
- Establishing Urgency
- The Guiding Team
- **Workshop**
- Communicating the Change Vision

### DAY 2

- Empowering Action
- Short Terms Wins
- **Workshop**
- Mobilizing for More Change
- Sticking to the Change
- **Workshop**
- Lessons Learned

# Implementing a Change Across The Organisation: Experiential Workshop

 1 Day

 8 PDU's

## THE EIS SIMULATION:

### An Experiential Learning Experience

Developing Competencies in Change Management, Organisational Behaviour, Innovation Diffusion, Strategy, Culture and the Knowing-Doing Gap, Network Dynamics, Teamwork, ...

## WHAT IS THE EIS SIMULATION ?

In the EIS Simulation, participants working in groups are challenged to introduce an innovation in a division of the EuroComm corporation. They have up to 6 months of (simulated) time to convince as many of the 22 members of the division's senior management team as possible to adopt an important innovation, which in this case is an Executive Information System introduced company-wide to increase transparency and reporting.

During the simulation, participants, operating as change agents, can choose among many different initiatives and change management tactics to meet their goal. They may gather information on the managers (the profiles, their relationships, etc.) or may take direct action to try to convince the managers and thus influence their willingness to adopt the proposed innovation. Each time participants implement a tactic, they immediately receive feedback about the impact of their decisions. The objective is to get as many adopters as possible, overcoming different forms of individual and organizational resistance to change.

## LEARNING OBJECTIVES

In today's complex business environment, organizations cannot avoid to innovate, and implementing change has become one of the key tasks of managers. On the other hand - as everybody who has tried to introduce innovations and change in organizations knows by experience - managing change processes and making new things happen is often a difficult, lengthy and sometimes frustrating process.

The EIS Simulation aims at providing managers with a shared experience. An experience which brings them in direct touch with a variety of factors impacting the dynamics of innovation and change in organizational contexts. Many of such factors can be potentially addressed during the reflection/debriefing phase - more insights into the models underlying the EIS Simulation can be 'injected' during the debriefing sessions.

## WHY DO THEY USE IT, AND STILL DO?

Following our very biased intelligence gathering sources, it is simply because the EIS Simulation Provides the basis for designing great Learning experiences for and with groups of managers and executives. Learning experiences that 'stick' and that help key issues and Learning points to be addressed more easily and in depth, because they can be linked to characters, behaviors, situations and events and the experience that participants go through. In addition, in the EIS Simulation, participants go through a strong, intensive and instructive decision-making, consensus-building and team-building experience.





# Agile Project Management

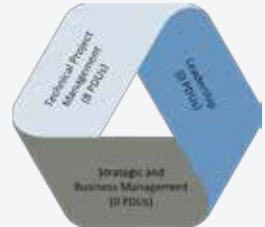
Bringing highest value deliverables to clients as soon as possible

The Agile approach embraces change and provides mechanisms that allow project teams to better deal with uncertainty and provide frequent opportunities for changes or refinement of the project requirements without disrupting the delivery process.

1-2 Days

8 - 16 PDUs

PMI® Code - 1828



## COURSE GOALS

The broad learning goals of Agile Project Management program include:

- Benefits of Agile approach
- Agile values, principles and practical considerations
- Fundamentals of Agile delivery and the benefits of a disciplined Agile approach
- Scrum and its practices
- Agile roles, teams, and environments
- Agile Estimating and Planning
- How to become more Agile in projects
- How to implement Agile approaches in your organization



## COURSE PARTICIPANTS

Project Managers and anyone involved in work managed in an Agile approach.



## COURSE SCHEDULE

Traditional Approaches

Introduction to Agile

Scrum Overview

**Workshop**

Effective Agile Project Management

# The Project Management Office

1 Day

8 PDUs

PMI® Code -

This program is built upon GBMC's vast experience of more than 30 years of having conducted assignments with organizations such as BAE SYSTEMS, NASA, AIRBUS, GSK, Coca Cola and others. Through Lectures and workshops participants will learn best practices in establishing and running a PMO that best suits their organizations' maturity level with respect to project management practices.



## COURSE GOALS

The broad learning goals of The Project Management Office program include:

- About different types of PMO
- Roles and Responsibilities of the PMO
- Establishing and supporting a PMO
- How to prioritize projects and programs
- Resource and capacity planning
- How to provide project and program support
- Project personnel assessment, selection, recruitment and development



## COURSE PARTICIPANTS

This course is for executives who wish to establish a project management office (PMO). The course is also relevant for all those who are already working in a PMO and wish to learn of new approaches in providing PMO services.



## COURSE SCHEDULE

- Introduction to PMO Practices
- PMO Types and their Roles and Responsibilities
- Establishing and supporting a PMO
- Workshop on PMO Establishment**
- Prioritising Projects and Programs
- Governance Models
- Reporting
- Workshop**



# Stakeholder Management

1 Day

8 PDUs

PMI® Code -

It is a specialty course dealing with how to manage and engage stakeholders in the project.



## COURSE GOALS

The broad learning goals of Stakeholder Management program include:

- Identify the project's stakeholders
- Analyse stakeholders and develop a stakeholder management strate
- Identify and prioritize stakeholders' requirements
- Manage stakeholders' expectations
- Validate that the stakeholders' requirements have been met at the end of the project



## COURSE PARTICIPANTS

Project Managers, Sponsors, Team Leaders and Members who wish to understand how to manage stakeholders and their expectations.



## COURSE SCHEDULE

Identifying the Project's Stakeholders

Analysing Stakeholders and Developing a Stakeholder Management Strategy

**Workshop**

Identifying and Prioritising Stakeholder's Requirements

**Workshop**

Managing Stakeholders' Expectations and Validating that their Requirements Have Been Met

Summary

# Project Initiation and Requirements Development

1 Day

8 PDUs

PMI® Code - 1170



This is a specialty course dealing with how to define, develop, manage and control requirements across project lifecycle.



## COURSE GOALS

The broad learning goals of Project Initiation and Requirements Development program include:

- How to initiate projects and the business case,
- Requirements definition, the difference from goals and objectives,
- Managing requirements to avoid scope and feature creep,
- Requirements analysis and negotiation,
- Management of changes in requirements.



## COURSE PARTICIPANTS

For project managers and project team who need effective, but simple techniques to establish agreeable requirements with project stakeholders.



## COURSE SCHEDULE

Project Initiation

Introduction to Requirements Management

Workshop

Managing Requirements

Requirements Management Process Flow

Prioritization Techniques

Requirements Analysis and Negotiation

Workshop



# Project Scheduling

1 Day

8 PDUs

PMI® Code - 1196

This is a one day course covering all aspects of a project's schedule.



## COURSE GOALS

The broad learning goals of Project Scheduling program include:

- Understand the project's triple constraints and how they relate to each other
- Learn about effort estimating techniques and allocating resources
- Learn how to develop the project's schedule
- Learn about various techniques to control the schedule



## COURSE PARTICIPANTS

Project Managers and team members who wish to learn about scheduling and schedule control techniques.



## COURSE SCHEDULE

The Triple Constraints of a Project

Defining the Project's Activities from the Work Breakdown Structure

Estimating Effort and Resource Requirements

Developing the Schedule

**Workshop**

Controlling the Schedule

**Workshop**

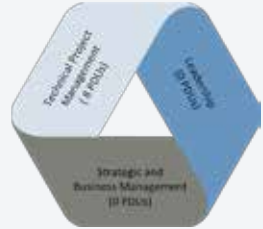
# Cost Estimating Tools and Techniques

1 Day

8 PDUs

PMI® Code - 1194

This is a one day course covering all aspects of a project's costs and controlling techniques.



## COURSE GOALS

The broad learning goals of Cost Estimating Tools and Techniques program include:

- › Understand the project's triple constraints and how they relate to each other
- › Learn about cost estimation techniques
- › Learn how to develop a project's budget
- › Learn about various techniques to control costs



## COURSE PARTICIPANTS

Project Managers and team members who wish to Learn about cost estimation and control techniques.



## COURSE SCHEDULE

The Triple Constraints of a Project

How to Estimate Costs of Project Tools and Techniques

Earned Value Management and other Techniques to Control Project Costs

Workshop

Burndown charts, Performance Baselines and other techniques

Workshop and Summary





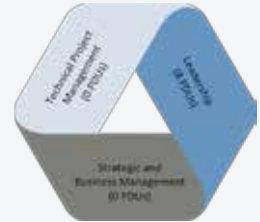
# Leading Virtual Teams

1 Day

8 PDUs

PMI® Code - 1275

This seminar covers all aspects of managing and leading virtual teams.



## COURSE GOALS

The broad learning goals of Leading Virtual Teams Seminar include:

- Understand what is different when working with virtual teams
- Build and maintain trust in virtual teams
- Lead and facilitate virtual communications
- Manage performance of virtual teams
- Coach in a virtual environment
- Facilitate virtual meetings



## COURSE PARTICIPANTS

Project Managers and Team Leaders who work with virtual teams.



## COURSE SCHEDULE

Challenges of Virtual Teams

Building the Virtual Teams and Establishing Trust

Establishing the Operating Guidelines for Virtual Teams


Workshop

Leading Virtual Teams Managing Cultural Diversity

Workshop

# Project Management Institute Certification Programs:

 3 or 4 Days

 24 or 35 PDUs

PMI® Code - 1400 or 1430



**CAPM®** Certified Associate in Project Management

**PMP®** Project Management Professional

PMI, PMP, PMI REP logos are registered marks of the Project Management Institute, Inc.

To successfully prepare the participants to pass the certification and exam.



## COURSE GOALS

The broad learning goals of Project Management Institute Certification Programs - CAPM® and PMP® program include:

- The logic and structure of the Project Management Body of Knowledge Guide (PMBOK®) - 6th Edition, published in 2017
- Practical applications of the PMBOK® identification and analysis
- How to answer exam questions and pass the exam



## COURSE PARTICIPANTS

**For CAPM®**— individuals with little experience in project management wishing to achieve this credential.

**For PMP®** – individuals with 4 or 5 years experience in project environments who wish to achieve this credential.



## COURSE SCHEDULE

*Blended face to face and virtual classes*

### DAY 1

- Overview of the PMBOK® 6th Edition
- PM and Organisation
- Project Initiation- Integration and Stakeholder Management
- Planning Integration - Scope Management
- Planning Time Management

Practice Test

Evening Learning

### DAY 2

- Planning - Cost Management
- Planning - Quality Management
- Planning - HR Management
- Planning Communications Management
- Planning - Procurement & Stakeholder Management

Practice Test

Evening Learning

### DAY 3

- Execution Processes - Integration Management
- Execution Processes - Quality Assurance, HR and Communications, Procurement, Stakeholder, Engagement
- Monitoring and Control (M&C) M & C - Scope
- Monitoring and Controlling (M&C) Time and Cost Management

Practice Test

Evening Learning

### DAY 4

- M & C - Quality, Communications, Risk
- M & C - Procurement, Stakeholder Engagement Closing - Integration and Procurement
- Professional Responsibility

Final Practice Test



# PRINCE2®

## Foundation and Practitioner Certification

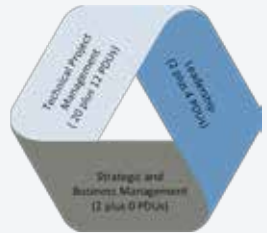
'GBMC has partnered with GRT Consulting LLP, an ATO with PeopleCert, to offer PRINCE2 training'

PRINCE2® is a process-based approach for project management, providing an easily tailored and scalable method for various types of projects.

 3 and 5 Days

 24+16 PDUs  
Including taking the exams

PMI® Code - 1500 plus 1520



### COURSE GOALS

The broad learning goals for the PRINCE2 is to understand the principles that underpin PRINCE2 and how to adapt and tailor PRINCE2 to have practical application to the project:

- ▶ The PRINCE2 TM 7 Principles, 7 Themes, 7 Processes and their interactions
- ▶ How to Apply the PRINCE2 Methodology on a Project
- ▶ Understand the Key Roles in PRINCE2 Project Organization
- ▶ Know how to Justify, Start, Stage, Manage and Close a Project
- ▶ Know which Management Products are related to the 7 Processes
- ▶ How to Take the PRINCE2 Exam and Pass



### COURSE PARTICIPANTS

For Project Managers and team members who participate in projects under the PRINCE2® environment.



### COURSE SCHEDULE

#### DAY 1

- Introduction to PRINCE2®
- Business Case and Organisation
- Workshop**
- Starting-Up a Project
- Initiating a Project
- Product Based Planning
- Practice Paper

#### DAY 2

- Plans and Planning
- Controls and Risk
- Workshop**
- Directing a Project
- Controlling a Stage
- Managing Product Delivery
- Practice Paper

#### DAY 3

- Managing Stage Boundaries
- Handling Exceptions and Quality
- Workshop**
- Quality Review and Configuration Management
- Controlling a Stage
- Closing a Project
- FOUNDATION EXAM**

#### DAY 4

- Practitioner Level Application
- Sample Paper**
- Practitioner Level Application
- Sample Paper

#### DAY 5

- Course Review and Final Questions
- PRACTITIONER EXAM**

# PM<sup>2</sup> Essentials

2 Days

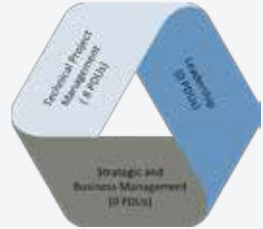
14 PDUs

PMI® Code - 2150

This is a 2 day course which can be extended by one Day to cover Open PM<sup>2</sup> Agile

## WHAT IS OPEN PM<sup>2</sup>?

Open PM<sup>2</sup> is a Project Management Methodology developed by the European Commission. It is available to the general public in the form of the “PM<sup>2</sup> Guide—Open Edition”, which was published under an open source license in November 2016.



### COURSE GOALS

- Introduce the concepts of projects, programs, portfolios and PM methodologies.
- Explain the PM<sup>2</sup> Governance model and its roles & responsibilities.
- Explain the PM<sup>2</sup> Project lifecycle - Initiating, Planning, Executing, Monitor & Control, Closing.
- Understand PM<sup>2</sup> management processes, key tools, core techniques.
- Learn how to use key PM<sup>2</sup> templates and Logs.
- Prepare for PM<sup>2</sup> Certification - tips and tricks.



### COURSE SCHEDULE

What is Open PM<sup>2</sup>

The PM<sup>2</sup> Lifecycle

Open PM<sup>2</sup> Governance Model

Workshop

PM<sup>2</sup> Process

Applying Open PM<sup>2</sup> Processes in projects

Workshop

Using Open PM<sup>2</sup> Templates





**GLOBAL BUSINESS MANAGEMENT CONSULTANTS**  
Improving Performance Through Project Management

## **Ask for brochures for** Online and Onsite Assessment Services, Online Exam preparation and Training Courses

Send an e-mail to: [info@bmc-global.com](mailto:info@bmc-global.com)

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### **GBMC provides a wide range of Assessments services:**

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#### **Inventory of Project Management Skills Assessment**

This is a 360° tool that assess the Project Manager's skills with respect to Planning, Organising and Staffing, Directing and Leading, Controlling, Reporting and Risk management competencies. The database is backed by over 8000 entries from a broad range of industries. The assessment is available in English, French, German, Turkish and Mandarin languages.

#### **Senior Management Support to Project Management Assessment**

This assessment identifies strong and weak areas of senior management support with respect to project management practices in an organisation.

#### **Project Management Office Assessment**

Check how well is your PMO performing its functions with respect to project management practices in your organisation.

#### **Project Management Maturity Assessment**

Would you like to carry out an in depth assessment of your organisation's maturity? Try GBMC's 5 level assessment to see how close you are to being a Superior Project Based organisation.

#### **GBMC provides a wide range of Online Courses and Exam Preparation Tests:**

1. PMP Exam Preparation
2. Agile Examination Tests
3. Project Management Tools and Techniques





The courses below are registered at PMI® and offer PDUs that map into PMI's talent Triangle



PAGE	COURSE	PDUs Awarded in Strategic and Business Management	PDUs Awarded in Leadership	PDUs Awarded in Technical Project Management
10	Introduction to Project Management			8
11	The Art of Project Management ®		2	6
12	Project Management Fundamentals - Tools & Techniques	3		21
13	Project Management Fundamentals - Teams, Leadership & Communications		16	
14	Senior Project Management	4	4	8
15	Advanced Project Management (Programs, Portfolios and PMOs)	8	8	8
16	Advanced Concepts in Project Management			16
17	Program Management	16		
18	Project Risk Management			16
19	The Art of Managing Change	8		8
20	Implementing Change across the Organisation - Experiential Workshop	4	4	
21	Agile Project Management			16
22	The Project Management Office	8		
23	Stakeholder Management	2	2	4
24	Project Initiation and Requirements Development	4		4
25	Project Scheduling			8
26	Cost Estimating Tools and Techniques			8
27	Leading Virtual Teams		8	
28	PMI® Certification Programs – CAPM® and PMP®	4	4	16
29	PRINCE2® Certification	0	4	20
30	PM² Essentials	4	2	8











# IMPROVING PERFORMANCE THROUGH PROJECT MANAGEMENT

TRAINING, INTERVENTION & CONSULTING 2019



**GLOBAL BUSINESS MANAGEMENT CONSULTANTS**  
Improving Performance Through Project Management

